


1-1-1992

## Institutional Characteristics 1992-93

UNO Office of Institutional Effectiveness

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U.S. DEPARTMENT OF COMMERCE  
BUREAU OF THE CENSUS  
ACTING AS COLLECTING AGENT FOR THE  
U.S. DEPARTMENT OF EDUCATION  
NATIONAL CENTER FOR EDUCATION STATISTICS**INTEGRATED POSTSECONDARY  
EDUCATION DATA SYSTEM  
INSTITUTIONAL  
CHARACTERISTICS SURVEY  
1992-93**

*Please read* the accompanying instructions before completing this survey form. Respond to each item on this report in the space provided. Certain responses are preprinted. These responses were provided by your institution on the previous IPEDS Institutional Characteristics Survey form. If a response is preprinted, verify that it is correct. If a preprinted response is incorrect, cross out the existing, incorrect response with a single line and clearly indicate the correct response. **MAKE YOUR CHANGES IN RED** so they are easily identified. Be sure to update the enrollment and tuition questions. Certain terms in the various questions are defined in the Glossary which begins on page 6 of the instructions.

If there are any questions about this form, contact  
Elaine Kroe, NCES, at (202) 219-1361  
or the Bureau of the Census IPEDS  
representative at (301) 763-4947.

OMB No. 1850-0582: Approval Expires 2/28/94

**NOTE** — This form is authorized by law (20 U.S.C. 1221e-1). While you are not required to respond, your cooperation is needed to make the results of this survey comprehensive, accurate, and timely.

Public reporting burden for this collection of information is estimated to average 1.0 hours per response but may range from 30 minutes to 2.0 hours depending on whether the information is readily accessible to machine readable files. The burden estimate includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the U.S. Department of Education, Information Management and Compliance Division, Washington, DC 20202-4651, and to the Office of Management and Budget, Paperwork Reduction Project 1850-0582, Washington, DC 20503.



181394-01

**RETURN TO**

JOHN INGRAM  
COORDINATING COMMISSION  
FOR POSTSECONDARY EDUCATION  
P.O. BOX 95005  
LINCOLN, NE 68509-5005

**Date Due: September 1, 1992****INSTITUTIONAL IDENTIFICATION 1992-93***Please correct errors in the name, address, and ZIP Code listed below.***1. Name of institution covered by this report**

001 UNIVERSITY OF NEBRASKA AT OMAHA

**2. UNITID**

002 181394

**3. Address (Number and street name)**

003 60TH AND DODGE STREET

**4. Name of county or independent city**

004 DOUGLAS

**City**

005 OMAHA

**State**

006 NE

**ZIP Code**

007 68182

**5. Congressional district**

008 02

**6. Name of chief administrator**

009 DEL WEBER

**Title**

010 CHANCELLOR

**7. Name of respondent**

011 JAMES MAYNARD

**Telephone number**

012 (402) 554-2367

**8. Telephone numbers****General information**

013 (402) 554-2800

**Financial aid office**

014 (402) 554-2327

**Admissions office**

015 (402) 554-2393

**Part A — TYPES OF EDUCATIONAL OFFERINGS**

**1. Which of the following types of instruction/programs does your institution offer?**  
Mark (X) all that apply.

100

1 ☐ Occupational, may lead to a certificate, degree, or other formal award

103

4 ☒ Recreational or avocational programs

101

2 ☒ Academic, leading to a certificate, degree, or diploma

104

5 ☐ Adult basic or remedial instruction or high school equivalency

102

3 ☒ Continuing professional (postbaccalaureate only)

105

6 ☐ Secondary (high school)

**If you marked ONLY items 4, 5, or 6 above, please stop and return the form to the Bureau of the Census at the address printed above.**

## **PURPOSE OF THE SURVEY AND WHO SHOULD RESPOND**

The primary purpose of the Institutional Characteristics (IC) component of IPEDS is to collect the basic data that identify and describe the universe of postsecondary education institutions in the United States and its outlying areas. Each institution or branch campus should file a separate report so that they can be listed in the Directory of Postsecondary Institutions.

## **USES OF THE DATA**

Survey results will be used in a variety of ways. For example, they will be used as the source file for sample design and selection for the remaining IPEDS surveys and other data collection activities involving postsecondary education institutions. Other uses include generating basic counts of institutions in each State by type, control, and other key institutional characteristics; compiling directories of postsecondary education institutions that will be made available to the general public; and incorporating results into Career Information Delivery Systems throughout the nation. The data are extremely valuable for survey research design, statistical analysis, and general information purposes.

The definitions and instructions for compiling IPEDS data have been designed to minimize comparability problems. However, postsecondary education institutions differ widely among themselves. As a result of these differences, comparisons of data provided by individual institutions may be misleading.

**Part B — ORGANIZATION AND ACCREDITATION****IC-1****1. Is the entity covered by this report —****a. An institution of postsecondary education, or a branch of such an institution****200**

- 1 ☒ Yes — Go to question 2  
2 ☐ No

**b. An administrative unit only (i.e., a central, system, or corporate office)****201**

- 1 ☐ Yes  
2 ☒ No

**2. Will this entity (institution or administrative unit) be responsible for completing IPEDS forms for any other institutions, or for branch(es) of such an institution?****202**

- 1 ☐ Yes — Go to question 3  
2 ☒ No

If this entity is an institution of postsecondary education, or a branch of such an institution, continue with question 4.

If this an administrative unit only, STOP HERE and return this form to the address shown on page 1.

**3. If the entity (institution or administrative unit) covered by this report will be responsible for completing IPEDS survey forms for other institutions or branches, list the following information for these other institutions.**

UNITID	Institution name	Address	City	State	ZIP Code
220	221	222	223	224	225
226	227	228	229	230	231
232	233	234	235	236	237
238	239	240	241	242	243
244	245	246	247	248	249

If this entity is an institution of postsecondary education, or a branch of such an institution, continue with question 4. (A SEPARATE survey form should also be completed for each institution or branch listed above.)

If this is an administrative unit only, STOP HERE and return this form to the address shown on page 1. (A SEPARATE survey form should be completed for each institution or branch listed above.)



**Part B — ORGANIZATION AND ACCREDITATION**

IC-1

**4. What is your institutional control or affiliation? (Do not indicate both public and private.)****PUBLIC**

Mark (X) only one

- 251 1 ☐ Federal  
252 2 ☒ State  
253 3 ☐ Territorial  
254 4 ☐ School district  
255 5 ☐ County  
256 6 ☐ Township  
257 7 ☐ City  
258 8 ☐ Special district

259 9 ☐ Other — Specify ↗  
\_\_\_\_\_ 260**PRIVATE**

Mark (X) all that apply but do not indicate both profit and nonprofit

- 261 1 ☐ Profit making ↗  
Go to question 5  
262 2 ☐ Nonprofit ↗

- 263 a ☐ Independent — Go to question 5  
264 b ☐ Religious affiliation ↗

- 265 1 ☐ Catholic  
266 2 ☐ Jewish  
267 3 ☐ Protestant — Specify ↗

268 4 ☐ Other — Specify ↗  
\_\_\_\_\_ 270**Census  
Use Only**

901

902

**5. What award levels are offered by your institution? (One academic year equals 30 semester credit hours or its equivalent, or 900 contact or clock hours.)**

Mark (X) all that apply

- 271 1 ☐ Postsecondary award, certificate, or diploma of less than one academic year  
272 2 ☒ Postsecondary award, certificate, or diploma of at least one but less than two academic years  
273 3 ☐ Associate's Degree  
274 4 ☐ Postsecondary award, certificate, or diploma of at least two but less than four academic years

- 275 5 ☒ Bachelor's Degree  
276 6 ☒ Postbaccalaureate Certificate  
277 7 ☒ Master's Degree  
278 8 ☐ Post-Master's Certificate  
279 9 ☐ Doctor's Degree  
280 10 ☐ First-Professional Degree  
281 11 ☐ First-Professional Certificate (Post -Degree)  
282 12 ☐ Other — Specify ↗

283 \_\_\_\_\_

**6. Does this institution offer any formally organized programs (either academic or occupational) with well defined completion requirements that do not lead to a formal award?**

- 284 1 ☐ Yes — Are they → 285 a ☐ Undergraduate  
286 b ☐ Graduate  
2 ☒ No

**Part B — ORGANIZATION AND ACCREDITATION — Continued**

IC-1

- 7. Has this institution been providing postsecondary instruction for at least 2 consecutive years (except for normal vacation periods)? A change in name or ownership of this institution during this 2-year period is NOT relevant for purposes of answering this question.**

296 1 ☒ Yes  
2 ☐ No  
3 ☐ Don't know

- 8. This institution is accredited by the following accrediting agency(ies).**  
*Mark (X) all that apply.*

287 1 ☒ National or specialized accrediting agency  
288 2 ☒ Regional accrediting agency  
289 3 ☒ State accrediting or approval agency  
290 4 ☐ Not applicable

- 9. Is this institution or any of its programs, departments, or schools currently accredited by any of the accrediting agencies recognized by the U.S. Secretary of Education which are listed on pages 6-8?**

291 1 ☒ Yes — Continue with Part B on page 6.  
2 ☐ No — Go to Part C on page 9.

Remarks

**LIST OF NATIONAL INSTITUTIONAL AND SPECIALIZED ACCREDITING BODIES  
RECOGNIZED BY THE U.S. SECRETARY OF EDUCATION**

IC-1

295

Review the list of National Institutional and Specialized Accrediting Bodies and mark (X) ALL that apply for your institution. Be sure to review the entire list.

Mark (X) all  
that apply -

**ACCREDITATION BOARD FOR ENGINEERING AND TECHNOLOGY, INC.**

- ☒ 001 **Engineering (ENG)** — Baccalaureate and master's level programs in engineering
- ☐ 102 **Engineering-related (ENGR)** — Engineering-related programs at the baccalaureate level
- ☒ 002 **Engineering Technology (ENGT)** — Associate and baccalaureate degree programs in engineering technology

**ACCREDITING BUREAU OF HEALTH EDUCATION SCHOOLS**

- ☐ 005 **Allied Health Education (AHE)** — Private schools
- ☐ 003 **Medical Assistant Education (MAAB)** — Private schools and programs
- ☐ 004 **Medical Laboratory Technician Education (MLTAB)** — Private schools and programs

**ACCREDITING COMMISSION ON EDUCATION FOR HEALTH SERVICES ADMINISTRATION**

- ☐ 006 **Health Services Administration (HSA)** — Graduate programs

**ACCREDITING COUNCIL FOR CONTINUING EDUCATION AND TRAINING**

- ☐ 099 **Continuing Education (CNCE)** — Noncollegiate continuing education institutions and programs

**ACCREDITING COUNCIL ON EDUCATION IN JOURNALISM AND MASS COMMUNICATIONS**

- ☐ 007 **Journalism and Mass Communications (JOUR)** — Units within institutions offering professional undergraduate and graduate (master's) degree programs

**AMERICAN ACADEMY OF MICROBIOLOGY**

- ☐ 008 **Microbiology (MICB)** — Postdoctoral programs in medical and public health laboratory microbiology

**AMERICAN ASSEMBLY OF COLLEGIATE SCHOOLS OF BUSINESS**

- ☒ 009 **Business (BUS)** — Baccalaureate and master's degree programs in business administration and management
- ☐ 010 **Business (BUSA)** — Baccalaureate and master's degree programs in accounting

**AMERICAN ASSOCIATION FOR MARRIAGE AND FAMILY THERAPY**

- ☐ 012 **Marriage and Family Therapy (MFCC)** — Clinical training programs
- ☐ 013 **Marriage and Family Therapy (MFCD)** — Graduate degree programs

**AMERICAN ASSOCIATION OF BIBLE COLLEGES**

- ☐ 011 **Bible College Education (BI)** — Bible colleges and institutes offering undergraduate programs

**AMERICAN ASSOCIATION OF NURSE ANESTHETISTS**

- ☐ 014 **Nurse Anesthesia (ANEST)** — Generic nurse anesthesia educational programs/schools

**AMERICAN BAR ASSOCIATION**

- ☐ 015 **Law (LAW)** — Professional schools

**AMERICAN BOARD OF FUNERAL SERVICE EDUCATION**

- ☐ 016 **Funeral Service Education (FUSER)** — Independent schools and collegiate departments

**AMERICAN COLLEGE OF NURSE—MIDWIVES**

- ☐ 017 **Nurse Midwifery (MIDWF)** — Basic certificate and basic master's degree programs

**AMERICAN COUNCIL FOR CONSTRUCTION EDUCATION**

- ☐ 097 **Construction Education (CONST)** — Baccalaureate degree programs

**AMERICAN COUNCIL ON PHARMACEUTICAL EDUCATION**

- ☐ 018 **Pharmacy (PHAR)** — Professional degree programs

**AMERICAN CULINARY FEDERATION EDUCATIONAL INSTITUTE**

- ☐ 108 **Culinary Arts (CUL)** — Postsecondary programs which award certificates, diplomas, or associate degrees in culinary arts and food service management

**AMERICAN DENTAL ASSOCIATION**

- ☐ 019 **Dental Assisting (DA)**
- ☐ 020 **Dental Hygiene (DH)**
- ☐ 021 **Dental Technology (DT)**
- ☐ 022 **Dentistry (DENT)** — Programs leading to the D.D.S. or D.M.D. degree; advanced general dentistry and specialty programs, and general practice residency programs

**AMERICAN DIETETIC ASSOCIATION, THE**

- ☒ 023 **Dietetics (DIET)** — Coordinated undergraduate programs
- ☐ 024 **Dietetics (DIETI)** — Postbaccalaureate internship programs

**AMERICAN LIBRARY ASSOCIATION**

- ☐ 025 **Librarianship (LIB)** — Master's programs leading to the first professional degree

**AMERICAN MEDICAL ASSOCIATION AND ASSOCIATION OF AMERICAN MEDICAL COLLEGES, LIAISON COMMITTEE ON MEDICAL EDUCATION**

- ☐ 078 **Medicine (MED)** — Programs leading to the M.D. degree

**AMERICAN MEDICAL ASSOCIATION, COMMITTEE ON ALLIED HEALTH EDUCATION AND ACCREDITATION**

- ☐ 028 **Cytotechnologist (CYTO)**

- ☐ 029 **Diagnostic Medical Sonographer (DMS)**

- ☐ 030 **Electroneurodiagnostic Technologist (ENDT)**

- ☐ 031 **Emergency Medical Technician — Paramedic (EMTP)**

- ☐ 032 **Histologic Technician/Technologist (HT)**

- ☐ 033 **Medical Assistant (MA)**

- ☐ 035 **Medical Laboratory Technician (MLTC)** — Certificate

- ☐ 034 **Medical Laboratory Technician (MLTAD)** — Associate degree

- ☐ 036 **Medical Record Administrator (MRA)**

- ☐ 037 **Medical Record Technician (MRT)**

- ☐ 038 **Medical Technologist (MT)**

- ☐ 039 **Nuclear Medicine Technologist (NMT)**

- ☐ 041 **Occupational Therapist (OT)**

- ☐ 040 **Ophthalmic Medical Assistant (OMA)**

**LIST OF NATIONAL INSTITUTIONAL AND SPECIALIZED ACCREDITING BODIES  
RECOGNIZED BY THE U.S. SECRETARY OF EDUCATION — Continued**

IC-1

- Mark (X) all that apply —
- AMERICAN MEDICAL ASSOCIATION, COMMITTEE ON ALLIED HEALTH EDUCATION AND ACCREDITATION — Cont.**
- 042 ☐ **Perfusionist (PERF)**
- 026 ☐ **Physician Assistant (PA)** — Assistant to the primary care physician
- 046 ☐ **Radiation Therapy Technologist (RADTT)**
- 043 ☐ **Radiographer (RAD)**
- 044 ☐ **Respiratory Therapist (REST)**
- 045 ☐ **Respiratory Therapy Technician (RESTT)**
- 027 ☐ **Specialist in Blood Bank Technology (SBBT)**
- 047 ☐ **Surgeon's Assistant (SA)**
- 048 ☐ **Surgical Technologist (ST)**
- AMERICAN OPTOMETRIC ASSOCIATION**
- 051 ☐ **Optometry (OPTT)** — Technician programs
- 049 ☐ **Optometry (OPT)** — Professional degree programs
- 050 ☐ **Optometry (OPTR)** — Residency programs
- AMERICAN OSTEOPATHIC ASSOCIATION**
- 052 ☐ **Osteopathic Medicine (OSTEO)** — Programs leading to the D.O. degree
- AMERICAN PHYSICAL THERAPY ASSOCIATION**
- 054 ☐ **Physical Therapy (PTAA)** — Programs for the physical therapist assistant
- 053 ☐ **Physical Therapy (PTA)** — Professional programs for the physical therapist
- AMERICAN PODIATRIC MEDICAL ASSOCIATION**
- 055 ☐ **Podiatry (POD)** — Colleges of podiatric medicine, including first-professional and graduate degree programs
- AMERICAN PSYCHOLOGICAL ASSOCIATION**
- 056 ☐ **Clinical Psychology (CLPSY)** — Doctoral programs
- 057 ☐ **Counseling Psychology (COPSY)** — Doctoral programs
- 058 ☐ **Professional Psychology (IPSY)** — Predoctoral internship programs
- 059 ☐ **Professional/Scientific Psychology (PSPSY)** — Doctoral programs
- 060 ☐ **School Psychology (SCPSY)** — Doctoral programs
- AMERICAN SOCIETY OF LANDSCAPE ARCHITECTS**
- 061 ☐ **Landscape Architecture (LSAR)** — Baccalaureate and master's programs leading to the first professional degree
- AMERICAN SPEECH-LANGUAGE-HEARING ASSOCIATION**
- 062 ☐ **Audiology (AUD)** — Master's degree programs
- 063 ☒ **Speech-Language Pathology (SP)** — Master's degree programs
- AMERICAN VETERINARY MEDICAL ASSOCIATION**
- 064 ☐ **Veterinary Medicine (ADVET)** — 2-year collegiate programs for veterinary technicians
- 065 ☐ **Veterinary Medicine (VET)** — Colleges of veterinary medicine offering programs leading to a professional degree
- ASSOCIATION FOR CLINICAL PASTORAL EDUCATION, INC.**
- 066 ☐ **Clinical Pastoral Education (PAST)** — Basic, advanced, and supervisory clinical pastoral education programs
- ASSOCIATION OF ADVANCED RABBINICAL AND TALMUDIC SCHOOLS**
- 067 ☐ **Rabbinical and Talmudic Education (RABN)** — Advanced Rabbinical and Talmudic schools
- ASSOCIATION OF THEOLOGICAL SCHOOLS IN THE UNITED STATES AND CANADA**
- 071 ☐ **Theology (THEOL)** — Freestanding schools, as well as schools affiliated with larger institutions, offering graduate professional education for ministry and graduate study of theology
- CAREER COLLEGE ASSOCIATION, ACCREDITING COMMISSION FOR TRADE AND TECHNICAL SCHOOLS**
- 086 ☐ **Occupational, Trade and Technical Education (NATTS)** — Private degree-granting institutions
- 087 ☐ **Occupational, Trade and Technical Education (NDNAT)** — Private nondegree-granting institutions
- CAREER COLLEGE ASSOCIATION, ACCREDITING COMMISSION OF INDEPENDENT COLLEGES AND SCHOOLS**
- 068 ☐ **Business (JRCB)** — Private junior colleges
- 069 ☐ **Business (SRCB)** — Private senior colleges
- 070 ☐ **Business (PPB)** — Private postsecondary schools
- COMMISSION ON OPTICIANRY ACCREDITATION**
- 096 ☐ **Opticianry (OPLT)** — 1-year programs for the ophthalmic laboratory technician
- 095 ☐ **Opticianry (OPD)** — 2-year programs for the ophthalmic dispenser
- COMPUTING SCIENCES ACCREDITATION BOARD, INC.**
- 103 ☐ **Computer Science (COMP)** — Baccalaureate programs in computer science
- COUNCIL ON CHIROPRACTIC EDUCATION, THE**
- 072 ☐ **Chiropractic (CHIRO)** — Programs leading to the D.C. degree
- COUNCIL ON EDUCATION FOR PUBLIC HEALTH**
- 073 ☐ **Community Health Education (CHE)** — Graduate programs offered outside schools of public health
- 074 ☐ **Community Health/Preventive Medicine (CHPM)** — Graduate programs offered outside schools of public health
- 075 ☐ **Public Health (PH)** — Graduate schools of public health
- COUNCIL ON NATUROPATHIC MEDICAL EDUCATION**
- 100 ☐ **Naturopathy (NATUR)** — Programs leading to the N.D. or N.M.D. degree
- COUNCIL ON SOCIAL WORK EDUCATION**
- 076 ☒ **Social Work (SW)** — Baccalaureate and master's degree programs



# LIST OF NATIONAL INSTITUTIONAL AND SPECIALIZED ACCREDITING BODIES RECOGNIZED BY THE U.S. SECRETARY OF EDUCATION — *Continued*

IC-1

Mark (X) all  
that apply —

## FOUNDATION FOR INTERIOR DESIGN EDUCATION RESEARCH

- ☐ 077 **Interior Design (FIDER)** — 2-year preprofessional assistant level programs (certificate and associate degree); first professional degree level programs (master's and baccalaureate degrees and 3-year certificate); and postprofessional master's degree programs

## NATIONAL ACCREDITATION COMMISSION FOR SCHOOLS AND COLLEGES OF ACUPUNCTURE AND ORIENTAL MEDICINE

- ☐ 104 **Acupuncture (ACUP)** — Professional master's degree level programs in acupuncture

## NATIONAL ACCREDITATION COUNCIL FOR AGENCIES SERVING THE BLIND AND VISUALLY HANDICAPPED

- ☐ 079 **Blind and Visually Handicapped Education (BVH)** — Specialized schools providing vocational education programs

## NATIONAL ACCREDITING COMMISSION OF COSMETOLOGY ARTS AND SCIENCES

- ☐ 080 **Cosmetology (COSME)** — Postsecondary schools and departments

## NATIONAL ARCHITECTURAL ACCREDITING BOARD, INC.

- ☐ 081 **Architecture (ARCH)** — First professional degree programs

## NATIONAL ASSOCIATION OF INDUSTRIAL TECHNOLOGY

- ☒ 109 **Industrial Technology (INDT)** — Baccalaureate degree programs

## NATIONAL ASSOCIATION OF SCHOOLS OF ART AND DESIGN

- ☐ 082 **Art (ART)** — Degree-granting schools and departments and nondegree-granting schools

## NATIONAL ASSOCIATION OF SCHOOLS OF DANCE

- ☐ 083 **Dance (DANCE)** — Institutions and units within institutions offering degree-granting and nondegree-granting programs

## NATIONAL ASSOCIATION OF SCHOOLS OF MUSIC

- ☒ 084 **Music (MUS)** — Baccalaureate and graduate degree programs
- ☐ 105 **Music (MUSA)** — Community and junior college programs
- ☐ 106 **Music (MUSN)** — Nondegree programs

## NATIONAL ASSOCIATION OF SCHOOLS OF THEATRE

- ☐ 085 **Theatre (THEA)** — Institutions and units within institutions offering degree-granting and/or nondegree-granting programs

## NATIONAL COUNCIL FOR ACCREDITATION OF TEACHER EDUCATION

- ☒ 088 **Teacher Education (TED)** — Baccalaureate and graduate programs for the preparation of teachers and other professional personnel for elementary and secondary schools

## NATIONAL HOME STUDY COUNCIL

- ☐ 089 **Home Study Education (NHSC)** — Associate, baccalaureate, and master's degree-granting home study schools

## NATIONAL LEAGUE FOR NURSING, INC.

- ☐ 093 **Nursing (PNUR)** — Practical nursing programs
- ☐ 090 **Nursing (ADNUR)** — Associate degree programs
- ☐ 091 **Nursing (DNUR)** — Diploma programs
- ☐ 092 **Nursing (NUR)** — Baccalaureate and higher degree programs

## SOCIETY OF AMERICAN FORESTERS

- ☐ 094 **Forestry (FOR)** — Programs leading to a bachelor's or higher first professional degree

## STRAIGHT CHIROPRACTIC ACADEMIC STANDARDS ASSOCIATION, INC.

- ☐ 107 **Chiropractic (SCE)** — Straight chiropractic education

## UNITED STATES CATHOLIC CONFERENCE

- ☐ 101 **Clinical Pastoral Education (CPE)** — Centers/programs that award certificates, baccalaureate, and master's degrees for training for specialized ministries in the Catholic Church

## OTHER

### NEW YORK STATE BOARD OF REGENTS (A nationally recognized State agency)

- ☐ 110 Accreditation of collegiate degree-granting programs or curriculums offered by institutions of higher education and of credit-bearing certificate and diploma programs offered by degree-granting institutions of higher education



**Part C — CALENDAR, ADMISSION REQUIREMENTS, AND SERVICES**

IC-1

**1. What is the predominant calendar system at this institution? Mark (X) only one.**

300

- 1 ☒ Semester  
 2 ☐ Quarter  
 3 ☐ Trimester  
 4 ☐ Four-One-Four Plan (4-1-4)  
 5 ☐ Differs by program  
 6 ☐ Other — Specify \_\_\_\_\_

301

**2. Mark (X) below all locations where credit/noncredit courses are offered.**

## CREDIT

## NONCREDIT

302

- 1
- ☒
- In-State

305

- 4
- ☒
- In-State

303

- 2
- ☐
- Out-of-State

306

- 5
- ☐
- Out-of-State

304

- 3
- ☒
- Abroad

307

- 6
- ☐
- Abroad

**3. Mark (X) below all facilities where credit/noncredit courses are offered.**

## CREDIT

## NONCREDIT

308

- 1
- ☒
- On-campus

313

- 6
- ☒
- On-campus

309

- 2
- ☐
- Correctional facility

314

- 7
- ☐
- Correctional facility

310

- 3
- ☒
- Local educational agency facility

315

- 8
- ☒
- Local educational agency facility

311

- 4
- ☒
- Other government facility

316

- 9
- ☒
- Other government facility

312

- 5
- ☐
- Other

317

- 10
- ☐
- Other

**4. Does your institution offer credit courses at military installations?**

318

- 1
- ☒
- Yes — Mark (X) all that apply —→

319

- a
- ☒
- In States and/or territories

- 2
- ☐
- No

320

- b
- ☐
- Abroad

***If yours is an upper division or first-professional institution only, go to question 6.*****5. Which of the following data does your institution use as part of the selection process for entering freshmen? Mark (X) all that apply.**

321

- 1
- ☒
- High school diploma or its equivalent

327

- 4
- ☐
- Residence

322

- 2
- ☒
- High school class standing

328

- 5
- ☐
- Evidence of ability to benefit from instruction

323

- 3
- ☒
- Admissions test scores — Specify ↗

329

- 6
- ☒
- Age

324

- a
- ☒
- SAT

330

- 7
- ☒
- Score on the Test of English as a Foreign Language (TOEFL) for foreign applicant or an equivalent test

325

- b
- ☒
- ACT

331

- 8
- ☐
- Open admission

326

- c
- ☐
- Other

332

- 9
- ☐
- Other — Specify \_\_\_\_\_

333

**6. If your institution does not offer a full 4-year program of study at the undergraduate level, how many years of completed college-level work are required for entrance?**

334

**7. Do you have a University Without Walls/Open University?**

335

- 1 ☐ Yes  
 2 ☒ No

**Part C — CALENDAR, ADMISSION REQUIREMENTS, AND SERVICES — Continued** IC-1**8. Which of the following selected modes of instruction in credit/noncredit activities does your institution offer? Mark (X) all that apply.**

## CREDIT ACTIVITIES

- 336 1 ☒ Work in a program-related setting with pay  
337 2 ☒ Work in a program-related setting without pay  
338 3 ☐ Home study ☒

- 339 a ☐ Correspondence  
340 b ☐ Radio and TV  
341 c ☐ Newspaper

342 4 ☐ None of the above

## NONCREDIT ACTIVITIES

- 343 5 ☐ Work in a program-related setting with pay  
344 6 ☐ Work in a program-related setting without pay  
345 7 ☐ Home study ☒

- 346 a ☐ Correspondence  
347 b ☐ Radio and TV  
348 c ☐ Newspaper

349 8 ☐ None of the above

**9. Which of the following selected student services are offered by your institution? Mark (X) all that apply.**

- 350 1 ☐ Remedial services  
351 2 ☒ Academic/career counseling service  
352 3 ☒ Employment services for current students  
353 4 ☒ Placement services for program completers  
354 5 ☒ Assistance for the visually impaired

- 355 6 ☒ Assistance for the hearing impaired  
356 7 ☒ Access for the mobility impaired  
357 8 ☒ On-campus day care for children of students  
358 9 ☐ None of the above

**10. Does your institution have its own library or are you financially supporting a shared library with another postsecondary education institution?**

- 359 1 ☒ Have own library  
2 ☐ Do not have own library but contribute financial support to a shared library with the following postsecondary institution(s) ☒

UNITID	Name of institution
360	361
362	363
364	365

3 ☐ Neither of the above

**Part D — STUDENT CHARGES FOR ACADEMIC YEAR 1992-93****1. Does your institution enroll any full-time students?**

- 400 1 ☒ Yes  
2 ☐ No — Skip to Part E on page 14

**2. Is an application fee for admission required by your institution?**

- 401 1 ☐ Yes — Indicate amount of fee —→ 402 \$ 10 d \$25 Undergraduate  
403 \$ \_\_\_\_\_ Graduate  
2 ☐ No

**Part D — STUDENT CHARGES FOR ACADEMIC YEAR 1992-93 — Continued**

IC-1

**3. For full-time undergraduate students, are there different tuition and required fees for —****a. Different undergraduate levels (a.g., freshman, sophomore, junior, senior)?**

- 404 1 ☐ Yes  
2 ☒ No

**b. Different undergraduate instructional programs?**

- 405 1 ☐ Yes  
2 ☒ No

**4. How does your institution charge tuition to full-time undergraduate students?**

Mark (X) both flat fee and per hour charge if you charge a flat fee PLUS a per hour amount.

- 406 1 ☐ No full-time undergraduate students — Skip to item 5

- 407 2 ☐ Flat fee — **What is the amount?**  
(Provide in-State charges.)

408 \$ \_\_\_\_\_ per

- 409 1 ☐ Semester  
2 ☐ Quarter  
3 ☐ Program  
4 ☐ Year  
5 ☐ Trimester  
6 ☐ Other — Specify

410

**If flat fee only is charged, what are the number of hours a student may take for this flat fee?**

411 \_\_\_\_\_ Minimum hours

412 \_\_\_\_\_ Maximum hours

- 413 3 ☒ Per hour charge — **What is the amount?**  
(Provide in-State charges.)

414 \$ 56.25 per

- 415 1 ☒ Semester hour  
2 ☐ Quarter credit hour  
3 ☐ Contact hour  
4 ☐ Trimester hour  
5 ☐ Other — Specify

416

**Part D – STUDENT CHARGES FOR ACADEMIC YEAR 1992-93 – Continued**

IC-1

5. List the typical tuition and required fees for a full-time student for the entire 1992-93 academic year. Do NOT include room and board charges. For reference, we are including the amount you reported last year.

a. UNDERGRADUATE STUDENT	AMOUNT	AMOUNT REPORTED FOR 1991-92
(1) In-District	417 \$ 1467	\$ 1,242
(2) In-State	418 \$ 1467	\$ 1,242
(3) Out-of-State	419 \$ 3765	\$ 3,354

420

- (4) ☐ No full-time undergraduate students

b. GRADUATE STUDENT	AMOUNT	AMOUNT REPORTED FOR 1991-92
(1) In-District	421 \$ 1803	\$ 1,548
(2) In-State	422 \$ 1803	\$ 1,548
(3) Out-of-State	423 \$ 4173	\$ 3,600

424

- (4) ☐ No full-time graduate students

6. List the tuition and required fees for a full-time student in the 1992-93 academic year in first-professional programs. Provide in-State charges where applicable.

437

- (1) ☒ No full-time first-professional students

FIRST-PROFESSIONAL STUDENT	AMOUNT	FIRST-PROFESSIONAL STUDENT	AMOUNT
a. Chiropractic (D.C.)	425 \$	g. Podiatry (Pod.D., D.P., or D.P.M.)	431 \$
b. Dentistry (D.D.S. or D.M.D.)	426 \$	h. Veterinary Medicine (D.V.M.)	432 \$
c. Medicine (M.D.)	427 \$	i. Law (L.L.B. or J.D.)	433 \$
d. Optometry (O.D.)	428 \$	j. Theology (M.Div., M.H.L., B.D. or Ordination)	434 \$
e. Osteopathic Medicine (D.O.)	429 \$	k. Other – Specify 7	435 \$
f. Pharmacy (D.Pharm.)	430 \$		436 \$

**Part D — STUDENT CHARGES FOR ACADEMIC YEAR 1992-93 — Continued**

IC-1

**7a. Do you provide dormitory facilities for your students?**438 1 ☐ Yes —————> **What is the total dormitory capacity for your institution during the 1992-93 academic year?** 72 ☒ No 440 \_\_\_\_\_ Dormitory capacity**b. Do you provide board or meal plans to your students?**442 1 ☐ Yes —————> **How many meals per week are included in the board charge (or in the combined room and board charge, if you cannot separate these charges)? Answer only one of the following:** 7

444 1 \_\_\_\_\_ Number of meals

449 2 ☐ Mark (X) if the number of meals per week can vary (for example, student receives a meal card and charges meals against the card)2 ☒ No**8. What are the typical room and board charges for a student for the full 1992-93 academic year? If your institution provides room or board free of charge, enter zero. If your institution does not provide room or board, leave the line(s) blank.**

ROOM AND BOARD CHARGES	AMOUNT	AMOUNT REPORTED FOR 1991-92
a. Room charge (if applicable)	439 \$	\$
b. Board charge (if applicable)	443 \$	\$
c. Combined room and board charge (answer only if you CANNOT SEPARATE room and board charges)	450 \$	\$

**9. What is the standard or average amount a full-time undergraduate student should expect to pay for the following items for a FULL ACADEMIC YEAR (i.e., the amounts used by your financial aid office for computing student financial aid awards)?**

ITEM	AMOUNT	AMOUNT REPORTED FOR 1991-92
a. Books and supplies	445 \$ 675	\$ 675
b. Transportation (for nondormitory students)	446 \$ 650	\$ 625
c. Room and board (for nondormitory students)	447 \$ 1,630	\$ 4,000
d. Miscellaneous expenses	448 \$ 4,500	\$ 4,400



**Part E — ADDITIONAL INFORMATION****IC-1****1. Is this institution eligible to participate in any of the following Federal student financial aid programs?**

Mark (X) all that apply for the current academic year.

- |     |   |   |     |   |   |
|-----|---|---|-----|---|---|
| 501 | 1 | <input checked="" type="checkbox"/> Veterans Administration Educational Benefits (VA) | 506 | 6 | <input checked="" type="checkbox"/> National Direct Student Loan (NDSL) |
| 502 | 2 | <input checked="" type="checkbox"/> Pell Grants                                       | 507 | 7 | <input type="checkbox"/> Higher Education Assistance Loan (HEAL)        |
| 503 | 3 | <input checked="" type="checkbox"/> Supplementary Education Opportunity Grants (SEOG) | 508 | 8 | <input type="checkbox"/> Other Federal student financial aid programs   |
| 504 | 4 | <input checked="" type="checkbox"/> Stafford Loans (formerly GSL)                     | 509 | 9 | <input type="checkbox"/> Not eligible for any of the above              |
| 505 | 5 | <input checked="" type="checkbox"/> College Work Study Program (CWS)                  |     |   |   |

**2. Does this institution offer instruction through the Job Training Partnership Act (JTPA)?**

Mark (X) only one.

- 510
- 1 ☐ Yes
- 2 ☒ No
- 3 ☐ Do not know

**3. Does this institution offer training through the Reserve Officers Training Corps (ROTC)?**

- 511
- 1 ☒ Yes — **Which branch of the service?** —————→
- Mark (X) all that apply.
- 2 ☐ No
- |     |   |   |
|-----|---|---|
| 512 | a | <input checked="" type="checkbox"/> Army      |
| 513 | b | <input type="checkbox"/> Navy                 |
| 514 | c | <input checked="" type="checkbox"/> Air Force |

**4. How many full-time staff are employed at this institution?**

- 515
- 1 ☐ Less than 15
- 2 ☒ 15 or more

**5. At this institution —****a. Are ALL instructional faculty employed on a part-time basis?**

- 516
- 1 ☐ Yes
- 2 ☒ No

**b. Are ALL instructional faculty military personnel?**

- 517
- 1 ☐ Yes
- 2 ☒ No

**c. Do ALL instructional faculty contribute their services (e.g., are members of a religious order)?**

- 518
- 1 ☐ Yes
- 2 ☒ No

**d. Do ALL instructional faculty teach preclinical or clinical medicine?**

- 519
- 1 ☐ Yes
- 2 ☒ No

## Part F — ENROLLMENT INFORMATION

IC-1

1. How many students were enrolled (total headcount) at THIS institution on October 15, 1991 (or your institution's official fall reporting date)? See instructions page 4, on how to complete this question using data from last fall. (NCES may have completed it for you.)

600 15,986 Total students

2. Instructional activity for the 12-month period of July 1, 1991 through June 30, 1992 is requested below in the first column. If another 12-month period is used, indicate the start date of the period.

601

08 | 26 | 91  
Month Day Year

Instructional activity for Fall 1991 is requested in the second column. If there was no Fall term, indicate zero.

Provide data for credit courses only. (See the definition of credit course in the glossary).

In determining credit hour activity, include ONLY courses measured in terms of credit hours. In determining contact hour activity, include ONLY courses measured in terms of contact or clock hours. In other words, DO NOT CONVERT CREDIT HOURS TO CONTACT HOURS, OR VICE VERSA. Read the instructions for Part F, item 2 for the computation of credit hour activity and contact hour activity.

LEVEL OF COURSE (Credit courses only)	TOTAL ACTIVITY FOR 12-MONTH PERIOD	ACTIVITY IN FALL TERM
<b>a. Undergraduate</b>		
1. Credit hour activity (Do not include in 2 below)	602 264,175	606 135,627
2. Contact hour activity (Do not include in 1 above)	603 N.A.	607 N.A.
<b>b. First-Professional*</b> (Credit hour activity only)	604 N.A.	608 N.A.
<b>c. Graduate*</b> (Credit hour activity only)	605 26,118	609 13,350

## WORKSHEET FOR FIRST-PROFESSIONAL AND GRADUATE ACTIVITY

\* If credit hours cannot be assigned to first-professional and graduate courses, follow these special instructions —

- (1) For **full-time** students, multiply the total number of students enrolled in each term of the 12-month period and in the fall term by the numbers provided below and use as an estimate of total activity.

FULL-TIME FIRST-PROFESSIONAL

FULL-TIME GRADUATE

(12-mo. period) \_\_\_\_\_ x 16 = \_\_\_\_\_

(12-mo. period) \_\_\_\_\_ x 12 = \_\_\_\_\_

(Fall term only) \_\_\_\_\_ x 16 = \_\_\_\_\_

(Fall term only) \_\_\_\_\_ x 12 = \_\_\_\_\_

- (2) For **part-time** students, multiply the total number of students enrolled in each term of the 12-month period and in the fall term by the numbers provided below and use as an estimate of total activity.

PART-TIME FIRST-PROFESSIONAL

PART-TIME GRADUATE

(12-mo. period) \_\_\_\_\_ x 8 = \_\_\_\_\_

(12-mo. period) \_\_\_\_\_ x 5 = \_\_\_\_\_

(Fall term only) \_\_\_\_\_ x 8 = \_\_\_\_\_

(Fall term only) \_\_\_\_\_ x 5 = \_\_\_\_\_

- (3) Sum the **full- and part-time** activity in first-professional and graduate courses and enter the result in 2b or 2c as appropriate.

Part F — ENROLLMENT INFORMATION — *Continued*

IC-1

3. What is the unduplicated count of ALL students enrolled during the 12-month period described above in any courses leading to a degree or other formal award AND in any courses that are part of a terminal vocational or occupational program? Refer to the instructions and definitions.

NUMBER

- 610 a. Undergraduate level students \_\_\_\_\_
- 611 b. First-Professional students \_\_\_\_\_
- 612 c. Graduate level students \_\_\_\_\_

4. Does your institution offer a summer session?

- 613 1 ☒ Yes — Are students and their activity included in questions 2 and 3 above? 614 1 ☐ Yes  
2 ☐ No 2 ☐ No

- 5a. Does your institution operate a major extension division or other educational component whose academic mission is SIGNIFICANTLY DIFFERENT from the main academic mission of the institution?

- 615 1 ☐ Yes — If yes, complete 5 b-e  
2 ☒ No

- b. Are enrollment records maintained separately?

- 616 1 ☐ Yes  
2 ☐ No

- c. Are financial records maintained separately?

- 617 1 ☐ Yes  
2 ☐ No

- d. Are separate faculty employed to teach here?

- 618 1 ☐ Yes  
2 ☐ No

- e. Are data for this component included in questions 1, 2, and 3 above?

- 619 1 ☐ Yes  
2 ☐ No

## GENERAL INSTRUCTIONS — IC-1

Please respond to each item on this report in the space provided. The Glossary provides definitions of terms used in this report.

### INSTITUTIONAL IDENTIFICATION

**Corporate name and address** — This is the full name and mailing address of the institution, including 9-digit ZIP code (if known), as it should appear in an institutional listing.

**Name and title of chief administrator of institution** — Provide the name and title of the chief administrator of the entity covered by this report. (Example: President, Chancellor, Provost, etc.)

**Telephone numbers** — These are the telephone numbers for general information inquiries, the Financial Aid Office, and the Admissions Office.

**Respondent** — Enter the name and telephone number of the person responsible for completing this report.

**Location of institution** — Provide the name of the county or independent city in which your entity is located and the Congressional District number.

### PERIOD OF REPORT

Report information as of the 1992–93 academic year, or the period July 1, 1992 through June 30, 1993.

### PART A — TYPES OF EDUCATIONAL OFFERINGS

These questions are asked to verify the inclusion of this institution on the NCES/IPEDS list of institutions and agencies offering all types of postsecondary education. Postsecondary education is the provision of formal instructional programs with curricula designed primarily for students who have completed the requirements for a high school diploma or its equivalent. This is to include programs of academic, vocational and continuing professional education, and to exclude avocational and adult basic education programs.

### PART B — ORGANIZATION AND ACCREDITATION

The purpose of questions 1 and 2 in this section is to identify the institution or entity that will be responsible for completing this and other IPEDS survey forms. For individual institutions this will simply be the institution itself. However, for groups of institutions organized into systems or corporations, an administrative unit such as the system office or corporate headquarters may complete survey forms for itself and for all of its branch campuses. If you believe that your response to this section does not adequately describe the reporting process in your organization, call your State Coordinator or Elaine Kroe at the National Center for Education Statistics.

**1a.** Mark box 1 if this entity is an institution of postsecondary education, or a branch of such an institution.

**1b.** Mark box 1 if this entity is an administrative unit only (i.e., a central, system, or corporate office).

**2.** Mark box 1 if this entity will be responsible for completing IPEDS forms for other institutions.

**3.** If this entity (institution or administrative unit) will complete any IPEDS survey forms for other institutions or branches, provide the information requested in this item. If this entity is an institution of postsecondary education, or a branch of such an institution, also complete the rest of the survey. If this entity is an administrative unit only, stop after completing this item. All entities should return the completed survey to the address shown on page 1.

**4. Institutional control or affiliation** — Indicate the appropriate form of control or affiliation under which the institution operates. Affiliation with a religious group need not imply financial backing. Mark the appropriate religious affiliation. If the religious affiliation is Protestant or other, specify the denomination. Do not indicate both public and private.

**5. Award levels** — Check all applicable levels for all credit programs offered at this institution. Award levels are identified on the basis of either recognition for their completion, or duration, or a combination thereof.

Boxes (1), (2), and (4) — Note that these categories are differentiated on the basis of length of programs and refer to completions below the level of the baccalaureate degree. Do not designate the categories on the basis of the terminology used by the institution to describe these completions. All references to length of study should be interpreted to mean the equivalent of full-time academic years; that is, at least 1 but less than 2 years refers to the number of credits or the course load that would normally be completed by a full-time student attending within the stated time periods. One academic year equals 30 semester credit hours or its equivalent, or 900 contact or clock hours of instruction.

Boxes (3), (5), (7), (9), and (10) indicate those degree levels for which the institution is authorized to make formal awards.

*(Remove instructions before mailing and retain for your files)*



## GENERAL INSTRUCTIONS — IC-1 — *Continued*

Boxes (6), (8), and (11) indicate programs for which the institution offers formal recognition at these levels. Examples might be additional credit hours needed to complete licensure requirements; refresher courses in any technical or professional area; certificates of competency (for example in performing arts); or advanced work that does not meet the requirements for the next higher degree but constitutes an organized program of study and is recognized by the institution.

**6. No formal award programs** — Indicate whether this institution offers programs with stated occupational objectives and well-defined completion requirements that do not lead to a formal award.

**7. Two-year provision** — Indicate whether this institution has been giving postsecondary instruction on a continuous basis for at least 2 years (except for normal vacation periods). A change in name or ownership of the institution during this 2-year period is not relevant in answering this question.

**8. Institutional accreditation** — Indicate the types of agencies which accredit this institution.

**9. National institutional or specialized accreditation** — If this institution or any of its programs, departments, or schools is currently accredited by any of the national institutional or specialized accrediting agencies recognized by the U.S. Secretary of Education (Higher Education and Occupational/Vocational Institution Eligibility Agencies) which are listed on pages 6—8, mark the appropriate box(es) for all that apply.

### PART C — CALENDAR, ADMISSION REQUIREMENTS, AND SERVICES

**1. Calendar system** — Indicate the predominant calendar on which the institution operates. If courses or programs are offered on more than one calendar, select the system under which most courses or programs are offered. If there is no predominant calendar system at this institution and the length of each program is different, mark "Differs by program."

**2. Location of course instruction** — Indicate all locations where credit or noncredit courses are offered. The intent of this item is to identify geographically dispersed sites used for instructional offerings. Do not use the category of "Abroad" to refer to study-abroad programs that involve travel or visitation in other countries.

**3. Types of facilities used for course instruction** — Indicate all of the types of facilities at which credit or noncredit course instruction is offered. Do not include facilities such as rented space on or adjacent to primary campuses.

**4. Course instruction at military installations** — Indicate whether your institution offers credit courses at military installations in States and territories and/or abroad.

**5. Admission requirements** — This item refers to undergraduate credit programs only. Mark the types of information that are used as part of the selection process for freshmen entering your institution.

**6. Further admissions requirements** — This item refers to institutions that limit entrance to students who have completed certain academic requirements. Indicate the level of completion required.

**7. University without walls** — Indicate whether there are special programs that are characterized by open admission policies, external degree programs, or use of no traditional instructional delivery systems (telecourses, etc.)

**8. Modes of instruction** — For credit and noncredit activities separately, indicate from the choices listed all of the types of instructional delivery that are employed by the institution at any of its locations. This list is not intended to be exhaustive, and omits the more traditional instructional modes.

Work in a job-related setting with pay could include programs in which substantial periods of academic study alternate with work for pay in industries and occupations which are the objectives of the program. It could also include employment held simultaneously with instruction if the employment was considered an integral part of the program. Include research and teaching assistantships here.

Work in a job-related setting without pay could include student/practice teaching or unpaid internships.

**9. Selected student services** — Indicate which of the selected services are provided for students at the institution. Mark "remedial services" if the institution has either required or voluntary activities designed to raise basic achievement levels or to improve basic skills. Include day care if the service is available, whether or not enrollees are charged a fee.

**10. Library** — Indicate whether this institution has its own library, shares a library, or has no facility.



## GENERAL INSTRUCTIONS — IC-1 — *Continued*

### PART D — STUDENT CHARGES

It is recognized that tuition and required fees and room and board charges may not be the same for all students at an institution. Therefore, please be guided by the following —

- Report tuition and fees charged to in-District, in-State, and out-of-State students as requested.
- Include all fixed sum charges which are REQUIRED of such a large proportion of all students that the student who does not pay the charges is an exception.
- Do not include any charges which are clearly optional.
- If the institution has a single lump-sum charge for tuition, required fees, room and board, apportion the lump-sum charges among the appropriate categories so that tuition and fees can be analyzed separately.

#### Data Items to be Completed

**1. Enrollment of full-time students** — Indicate if your institution enrolls any students on a full-time basis. If not, skip to Part E.

**2. Application fee** — If your institution charges an application fee for admission, indicate the amount.

**3. Charge variations** — This applies to full-time undergraduate students only. Indicate whether there are different tuition and fees charges for the different undergraduate levels or different undergraduate instructional programs.

**4. Basis for charging full-time undergraduate students** — Indicate whether a flat fee or per hour charge is used to establish tuition charges for full-time undergraduate students. In either case, indicate the basis for the charge. If a flat fee is charged and a range of credit hours is permitted, provide the minimum and maximum number of credit hours. If a combination of BOTH a flat fee and a per hour charge is made by your institution, mark box 2 and box 3 in item 4.

**5. Typical tuition and required fees** — Enter in the spaces provided the dollar amount of tuition and required fees for an academic year most frequently charged to each of the types of full-time students indicated. If data were provided by your institution last year, they are preprinted for your convenience in reporting updated information for the current academic year. **Note** — If tuition is charged on a per credit hour basis, multiply the charge per credit hour by the number of hours that would normally be required per academic year to complete a degree or program at the level indicated and add the typical fees.

Undergraduate students include: (1) those who have not obtained a bachelor's degree; (2) all students in bachelor's degree programs which require at least 4

years but fewer than 6 years of college work; and (3) all students in occupational or general study programs requiring 1, 2, or 3 years of college work and which are designed to prepare students for immediate employment, or to provide general education rather than as the first 1, 2, or 3 years of a bachelor's degree program.

Graduate students are those who have attained at least one standard bachelor's degree or first-professional degree and are or could be candidates for Master's or Doctor's degrees. DO NOT include candidates for the degrees of D.P.M., D.D.S., D.M.D., M.D., O.D., D.O., D.V.M., L.L.B., J.D., B.D., or other first-professional degrees.

**6. Tuition and required fees for first-professional programs** — Enter in the spaces provided the dollar amount of tuition and required fees for an academic year charged to full-time students in each of the first-professional programs offered at this institution, or mark box 1 if you have no first-professional students.

**7 and 8. Typical room and board charges** — Check the appropriate boxes in questions 7a and 7b to indicate if this institution provides room and board to students. Report the total dormitory capacity (number of students) for an academic year in 7a, if applicable. Report the number of meals per week covered by the board charge in 7b1, if applicable. If there is not a fixed number of meals per week covered by the board charge, check the box provided in 7b2 instead.

Report the typical room charge (for an academic year) to a full-time student sharing a room with one other student in 8a, if applicable. Report the typical board charge (for an academic year) to a full-time student in 8b, if applicable. DO NOT report the total of 8a and 8b in 8c.

If this institution sets a combined charge for room and board, report these charges separately in 8a and 8b if possible. If room and board charges CANNOT be separated, report the combined charge in 8c.

Room and board charges reported on the previous year's survey form are included for reference.

**9. Average cost of attendance information** — Enter in the spaces provided the average amounts a typical full-time undergraduate student would expect to pay/spend to attend your institution. If dormitory facilities or room and board are provided, these charges should be reported in questions 7 and 8; report in question 9c the average amount for students not living in dormitories. If your institution is eligible for student financial aid, report the current amounts used by the financial aid office for computing awards. Otherwise, estimate these amounts.

**Note** — Amounts reported last year are included for reference.

## GENERAL INSTRUCTIONS — IC-1 — *Continued*

### PART E — ADDITIONAL INFORMATION

- 1. Eligibility for Federal programs** — Indicate for which of these Federal programs the institution is eligible. This list is not intended to be exhaustive.
- 2. Job Training Partnership Act** — Indicate whether this institution offers instruction through the Job Training Partnership Act (JTPA).
- 3. Reserve Officers Training Corps** — Indicate whether this institution participates in programs under the sponsorship of the U.S. Armed Forces. Also indicate all those services that offer instructional programs recognized by this institution.
- 4. Full-time staff** — Indicate how many persons are employed full time at your institution according to the categories shown.
- 5. Instructional faculty** — This item refers to ALL instructional faculty.

### PART F — ENROLLMENT INFORMATION

**1. Enrollment** — Report the total number of students enrolled for credit at your institution as of October 15, 1991, or on your institution's official fall reporting date. If your institution received the 1991 Fall Enrollment Survey, report here the sum of columns 15 and 16 of line 29 of the survey. If your institution received the 1991 Consolidated Form instead, report the sum of columns 15 and 16 of line 29 of that survey. This number will include students taking courses for credit as well as those enrolled in occupational and vocational programs. This number will be preprinted on your form if your institution provided the data last year.

#### 2. Instructional activity

**Coverage** — Include activity in all courses leading toward a degree or other formal award. Also, include those courses comprising part of a terminal vocational or occupational program that may be measured in terms of contact or clock hours rather than credit hours. Report student enrollment activity in terms of EITHER credit hours OR contact (clock) hours. Credit activity should be computed for all persons enrolled in courses that are offered for "credit". DO NOT convert this "credit" course activity to contact hours. Include credit hours for high school students taking courses for credit; do not include auditors or students studying abroad. Courses that are part of occupational or vocational programs and are measured in terms of contact or clock hours (rather than credit hours) should be computed in a similar manner. See next section, "How to report activity".

#### How to report activity —

- **Credit hour activity** — To compute credit activity, multiply the hour value of each course that is measured in terms of "credit" by the number of students enrolled in the course. The number of students enrolled in the course is the number enrolled at the close of the official add period for each term. If there is no official add period, report as of the 15th day of each regular term, and the 5th day of each summer or short term. Sum the credit hours carried in each course to determine total credit hours attempted.
- **Contact hour activity** — For courses measured only in terms of contact hours with the student (for example, a 3-week real estate licensure course that meets 15 hours per week), multiply the number of students enrolled times the number of hours per week times the number of weeks the course was given to determine total contact hours.
- **Total 12-month period** — Report the total credit and/or contact hours attempted by all students during the entire year. Include all short courses as well as regular academic terms.
- **Fall term** — Report the total credit and/or contact hours attempted during the fall term of the year for which you are reporting. These will have been included in your 12-month count and will be used in conjunction with question 1, the fall enrollment count, to determine full-time equivalents. Report zero if there is no fall term or activity.
- **Course level** — The level of each course (undergraduate, first-professional or graduate) should be the level of the course as designated by the institution.  
  
If there are courses that cannot be assigned to a single level (e.g., if some courses serve both undergraduates and graduates), partition the enrollment in the course based on the level of the student. Thus, there may be courses where credit enrollment of undergraduates is reported in a.1. and graduate activity is reported in c.
- **Special cases** — If there are special cases where courses are not measured in terms of credit or contact hours (such as first-professional programs), use the worksheet area provided at the bottom of page 15 to convert student enrollment to activity.

#### 3. Unduplicated headcount

**Coverage** — Institutions should report an unduplicated count of the total number of students by level (undergraduate, first-professional or graduate) enrolled during the reporting period in any courses leading to a degree or other formal award AND any students enrolled in courses that are part of a terminal vocational or occupational program. DO NOT report students whose only credit was at a branch campus in a foreign country.

DO NOT include interns or residents as those students have already received their first-professional degrees and are NOT included in surveys of fall enrollment.

## GENERAL INSTRUCTIONS — IC-1 — *Continued*

### How to report unduplicated headcount —

- Report students according to the level of their standing with the institution. Students who already hold a baccalaureate degree but are enrolled as an undergraduate for additional undergraduate courses should be counted as undergraduates. Students admitted with graduate standing should be counted as graduate students even if they are taking some undergraduate courses.
- In order to determine an unduplicated number of students enrolled, count each student only once during the 12-month period. Example 1: If a student enrolls in the fall term, drops out in winter, but enrolls again in spring, count that student once. Example 2: If a student is an undergraduate in the fall and a graduate in the spring, count the student at his/her highest level attained.

**4. Summer session** — Indicate whether your institution offers a summer session and if enrollment in that summer session is included in the enrollment and activity counts in questions 2 and 3.

**5. Extension divisions** — Indicate whether your institution operates a major extension division or other component whose academic mission is **SIGNIFICANTLY DIFFERENT** from the main academic mission of your institution. That is, it operates independently of the main academic portion of the institution and may have its own admissions requirements, course offerings, completions requirements, and recordkeeping system. If your institution has such an operation, answer questions 5b–e as they pertain to this component.

## GLOSSARY

### INSTITUTIONAL CHARACTERISTICS — IC-1

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**ABROAD** — Any geographic location not in the aggregate United States.

**ACADEMIC PROGRAM** — Instructional program of a professional or nonoccupationally specific nature leading toward an associate's, bachelor's, master's, doctor's, or first-professional degree or resulting in credits that can be applied to one of these degrees.

**ACADEMIC YEAR** — The period of time generally extending from September to June; usually equated to two semesters or trimesters, three quarters, or the period covered by a 4-1-4 plan.

**ACCREDITING AGENCIES** — Agencies that establish operating standards for educational or professional institutions and programs, determine the extent to which the standards are met, and publicly announce their findings.

**ADMINISTRATIVE UNIT** — The administrative office in a multi-campus institution. This institution will typically consist of one or more branch campuses. There may be a parent or lead campus in this multi-campus institution.

**ADMISSIONS TEST SCORES** — Scores on standardized admissions tests or special admissions tests.

**ADULT BASIC EDUCATION** — Courses designed primarily for students 16 years of age and older to improve basic skills in reading, writing, and arithmetic. These courses are not taken as part of a program leading to a high school degree, nor are they part of any academic, occupational, or vocational program.

**ASSOCIATE'S DEGREE** — An award that normally requires at least 2 but less than 4 years of full-time equivalent college work.

**AVOCATIONAL PROGRAMS** — Instructional programs in personal interest and leisure categories whose expressed intent is NOT to produce postsecondary credits, nor to lead to a formal award or an academic degree, nor result in occupationally specific skills.

**BACHELOR'S DEGREE** — An award that normally requires at least 4 but NOT more than 5 years of full-time equivalent college-level work. This includes ALL bachelor's degrees conferred in a 5-year COOPERATIVE or WORK-STUDY PLAN or PROGRAM. A cooperative plan provides for alternate class attendance and employment in business, industry, or government; thus, it allows the student to combine actual work experience with his college studies. Also, includes bachelor's degrees in which the normal 4 years of work is completed in 3 years.

**BOARD CHARGES** — The charge for an academic year for meals, for a specified number of days per week.

**BRANCH INSTITUTION** — A campus or site of an educational institution that is not temporary, is located in a community beyond a reasonable commuting distance from its parent institution, and offers organized PROGRAMS of study, not just courses.

**CERTIFICATE** — A formal award certifying the satisfactory completion of a postsecondary education program.

**CHIEF ADMINISTRATOR** — The principal administrative official responsible for the direction of all affairs and operations of a postsecondary education institution or that component of an organization that conducts postsecondary education and may report to a governing board.

**CIP (CLASSIFICATION OF INSTRUCTIONAL PROGRAMS)** — An NCES publication that classifies instructional programs by standard terminology for curriculum and instruction in local and State school systems and postsecondary institutions.

**CLOCK HOUR** — See definition for contact hour.

**COLLEGE WORK STUDY PROGRAM (CWS)** — (Public Law 89-329, as amended, Public Law 94-482, Higher Education Act of 1965, Title IV-C; 42 U.S. Code, Sec. 2751-2771.) A program designed to stimulate and promote the part-time employment of students with demonstrated financial need in eligible institutions of higher education who need earnings from employment to finance their course of study. This program provides grants to institutions for partial reimbursement of wages paid to students.

**CONTACT HOUR** — A unit of measure that represents an hour of scheduled instruction given to students. Also referred to as clock hour.

**CONTINUING PROFESSIONAL EDUCATION** — Programs and courses designed specifically for individuals who have completed a baccalaureate or post-baccalaureate degree to obtain additional training in their particular field of study.

**CORRESPONDENCE** — Method of instruction with students receiving structured units of information and accompanying material completely through the mail.

**COUNSELING SERVICE** — Activities designed to assist students in making plans and decisions related to their education, career, or personal development.

**CREDIT** — Recognition of attendance and/or performance in an instructional activity (course or program) that can be applied by a recipient to requirements for a degree, diploma, certificate, or other formal award.

**CREDIT COURSE** — A course that, if successfully completed, can be applied toward the number of courses required for achieving a degree, certificate, diploma, or other formal award.

**CREDIT HOUR** — A unit of measure that represents an hour of instruction that can be applied to the total number of hours needed for completing the requirements of a degree, certificate, diploma, or other formal award.



## GLOSSARY — IC-1 — Continued

**DAY CARE SERVICE** — Activities designed to provide appropriate care and protection of infants, preschool, and school age children so their parents can participate in postsecondary education programs.

**DEGREE** — An award conferred by a college, university, or other postsecondary education institution as official recognition for the successful completion of a program of studies.

**DIPLOMA** — A formal document certifying the successful completion of a prescribed program of studies.

**DOCTOR'S DEGREE** — An award that requires work at the graduate level and terminates in a doctor's degree. The doctor's degree classification includes such degrees as Doctor of Education, Doctor of Juridical Science, Doctor of Public Health, and the Doctor of Philosophy degree.

**DORMITORY CAPACITY** — The maximum number of students that the institution can provide dormitory housing facilities for, whether on or off campus.

**EMPLOYMENT SERVICES FOR CURRENT STUDENTS** — Activities intended to assist students in obtaining part-time employment as a means for defraying part of the cost of their education.

**FALL TERM** — That part of the academic year that begins on or about September 1 to November 1.

**FIRST-PROFESSIONAL CERTIFICATE (POST-DEGREE)** — An award that requires completion of an organized program of study designed for persons who have completed the first-professional degree. Examples could be refresher courses or additional units of study in a specialty or subspecialty.

**FIRST-PROFESSIONAL DEGREE** — An award that requires completion of a program that meets all of the following criteria: (1) completion of the academic requirements to begin practice in the profession, (2) at least 2 years of college work before entrance to the program, and (3) a total of at least 6 academic years of college work to complete the degree program, including prior required college work plus the length of the professional program itself.

First-professional degrees may be awarded in the following ten fields —

Chiropractic (D.C. or D.C.M.)	Pharmacy (D. Phar.)
Medicine (M.D.)	Veterinary Medicine
Osteopathic Medicine (D.O.)	(D.V.M.)
Podiatry (Pod. D. or D.P.)	Law (L.L.B., J.D.)
Dentistry (D.D.S. or D.M.D.)	Theology (M. Div., M.H.L.,
Optometry (O.D.)	B.D. or Ordination)

**FOUR-ONE-FOUR PLAN** — The 4-1-4 calendar consists of 4 courses taken for 4 months, 1 course taken for 1 month, and 4 courses taken for 4 months. There may be an additional summer session.

**FRESHMAN** — A first year undergraduate student.

**FULL-TIME STAFF** — Persons on the payroll of the institution (or reporting unit) and classified by the institution as full-time. Includes faculty on Sabbatical leave, and persons who are on leave but remain on the payroll.

### FULL-TIME STUDENT —

**Undergraduate** — A student enrolled for 12 or more semester credits, 12 or more quarter credits, or 24 or more contact hours a week each term.

**Graduate** — A student enrolled for 9 or more semester credits, or 9 or more quarter credits.

**First-Professional** — As defined by the institution.

**GRADUATE STUDENT** — A student who holds a bachelor's or first-professional degree, or equivalent, and is taking courses at the postbaccalaureate level. These students may or may not be enrolled in graduate programs.

**HEARING IMPAIRED** — Any person whose hearing loss is sufficiently severe to adversely affect their educational performance.

**HIGHER EDUCATION ASSISTANCE LOAN (HEAL)** — Federally insured loans to students attending eligible health professions schools. Sec. 730 of the PHS Act requires HEAL schools to maintain records on student loans granted under this program.

**HIGH SCHOOL DIPLOMA OR RECOGNIZED EQUIVALENT** — A document certifying the successful completion of a prescribed secondary school program of studies, or the attainment of satisfactory scores on the Tests of General Educational Development (GED) or another State specified examination.

**HOME STUDY** — Method of instruction designed for students who live at a distance from the teaching institution. Instructional materials are provided to the student through various media with structured units of information, assigned exercises for practice, and examinations to measure achievement, which in turn are submitted to the teaching institution for evaluation.

**IN-DISTRICT STUDENT** — A student who is a legal resident of the locality in which he/she attends school and thus is entitled to reduced tuition charges if offered by the institution.

**IN-STATE STUDENT** — A student who is a legal resident of the State in which he/she attends school.

**INSTITUTIONAL SYSTEM** — Two or more institutions of higher education under the control or supervision of a single administrative body.

**INSTRUCTIONAL ACTIVITY** — The provision of coursework to students which can be measured in various terms.

**INSTRUCTIONAL FACULTY** — Instruction/Research staff employed full-time as defined by the institution and whose major regular assignment is instruction, including those with released time for research.



**JOB TRAINING PARTNERSHIP ACT (JTPA) —**

Legislation effective beginning Federal Fiscal Year 1984, enabling Private Industry Councils (PICs) in service areas defined within each State to support job training programs. Provisions of the legislation deal with the authority of the councils, the range of allowable programs, and special populations to be served.

**LIBRARY** — An organized collection of printed, microform, and audiovisual materials which (a) is administered as one or more units, (b) is located in one or more designated places, and (c) makes printed, microform, and audiovisual materials as well as necessary equipment and services of a staff accessible to students and to faculty. This includes units meeting the above definition which are part of a learning resource center.

**LOCAL EDUCATION AGENCY (LEA)** — A public board of education or other public authority legally constituted within a State for either administrative control of or direction of, or to perform service functions for public elementary or secondary schools in (1) a city, county, township, school district, or other political subdivision of a State, (2) such combination of school districts or counties a State recognizes as an administrative agency for its public elementary or secondary schools, (3) any other public institution or agency that has administrative control and direction of a public elementary or secondary school, and (4) any other public institution or agency that has administrative control and direction of a vocational education program.

**MASTER'S DEGREE** — An award that requires the successful completion of a program of study of at least the full-time equivalent of 1 but not more than 2 academic years of work beyond the bachelor's degree.

**MILITARY INSTALLATIONS** — One or more buildings or sites owned or operated by the U.S. Army, Navy, Air Force, Marine Corps, or Coast Guard, including Reserves and National Guard.

**MOBILITY IMPAIRED** — Any person who must use a standard manual or electric wheelchair or other assistive device to move from place to place or any person who otherwise finds stairs and other similar physical features impediments to movement.

**NATIONAL DIRECT STUDENT LOAN PROGRAM (NDSL)** — (Public Law 89-329, as amended, Public Law 94-482, Higher Education Act of 1965, Title IV; 20 U.S. Code, Sec. 1087aa-1087ii.) Helps set up funds at higher education institutions for making low-interest loans to needy graduate, undergraduate, and vocational students attending at least half time.

**NONCREDIT COURSE** — A course or activity having no credit applicable toward a certificate, degree, diploma, or other formal award.

**OCCUPATIONAL PROGRAM** — A program of study consisting of one or more courses, designed to provide the student with sufficient knowledge and skills to perform in a specific occupation.

**OFF-CAMPUS FACILITY** — A facility located some distance away from the educational institution which operates it.

**OPEN ADMISSION** — Admission policy whereby the school will accept any student who applies.

**OUT-OF-STATE STUDENT** — A student who is not a legal resident of the State in which he/she attends school.

**PART-TIME STUDENT**

**Undergraduate** — A student enrolled for either 11 semester credits or less, 11 quarter credits or less, or less than 24 contact hours per week.

**Graduate** — A student enrolled for either 8 semester credits or less, or 8 quarter credits or less.

**PELL GRANTS** — (Public Law 92-318, as amended, Public Law 94-482, Education Amendments of 1972, Title IV; 20 U.S. Code, Sec. 1070a.) A source of Federal student financial aid that provides eligible undergraduate students with need-based grants to help defray the cost of postsecondary education. **Note** — Grant limitations are subject to change with revised legislation.

**PLACEMENT SERVICES FOR PROGRAM**

**COMPLETERS** — Assistance for students in evaluating their career alternatives as well as in obtaining full-time employment upon leaving the institution.

**POSTBACCALAUREATE CERTIFICATE** — An award that requires completion of an organized program of study requiring 30 credit hours beyond the bachelor's; designed for persons who have completed a baccalaureate degree, but do not meet the requirements of academic degrees carrying the title of master.

**POSTBACCALAUREATE STUDENT** — A student with a bachelor's degree, enrolled in graduate or first-professional courses.

**POST-MASTER'S CERTIFICATE** — An award that requires completion of an organized program of study of 60 credit hours beyond the master's degree, but does not meet the requirements of academic degrees at the doctor's level.

**POSTSECONDARY AWARD, CERTIFICATE, OR DIPLOMA (LESS THAN 1 ACADEMIC YEAR)** — Requires completion of an organized program of study at the postsecondary level in less than 1 academic year (2 semesters or 3 quarters) or in less than 900 contact hours by a student enrolled full-time.

**POSTSECONDARY AWARD, CERTIFICATE, OR DIPLOMA (AT LEAST 1 BUT LESS THAN 2 ACADEMIC YEARS)** — Requires completion of an organized program of study at the postsecondary level in at least 1 but less than 2 full-time equivalent academic years, or designed for completion in at least 30 but less than 60 credit hours, or in at least 900 but less than 1,800 contact hours.

**POSTSECONDARY AWARD, CERTIFICATE, OR DIPLOMA (AT LEAST 2 BUT LESS THAN 4 ACADEMIC YEARS)** — Requires completion of an organized program of study at the postsecondary level in at least 2 but less than 4 full-time equivalent academic years, or designed for completion in at least 60 but less than 120 credit hours, or in at least 1,800 but less than 3,600 contact hours.

**POSTSECONDARY EDUCATION** — The provision of a formal instructional program whose curriculum is designed primarily for students who have completed the requirements for a high school diploma or its equivalent. This includes programs whose purpose is academic, vocational, and continuing professional education, and excludes avocational and adult basic education programs.

**PREDOMINANT CALENDAR SYSTEM** — The method by which an institution structures most of its courses for the calendar year.

**PROGRAM** — A combination of courses and related activities organized for the attainment of broad educational objectives as described by the institution.

**PROGRAM WITH NO FORMAL AWARD** — Any formally organized program with stated occupational objectives and well defined completion requirements that does not lead to a formal award.

**QUARTER CALENDAR SYSTEM** — An academic year consisting of 3 sessions called quarters of about 12 weeks each. The range may be from 10 to 15 weeks. There may be an additional quarter in the summer.

**REMEDIAL SERVICES** — Instructional activities designed for students deficient in the general competencies necessary for a regular postsecondary curriculum and educational setting.

**RESIDENCE** — A person's permanent address determined by such evidence as a driver's license or voter registration. For entering freshmen, residence may be the legal residence of a parent or guardian.

**RESIDENCY REQUIREMENTS** — Policies or laws requiring habitation in a particular place for a specified period of time.

**ROOM CHARGES** — The charges for an academic year for rooming accommodations of a typical student sharing a room with one other student.

**SHARED LIBRARY** — A facility housing an organized collection of printed, microform, and audiovisual materials, and (a) is jointly administered by more than one educational institution, or (b) whose funds or operating expenditures have been received from more than one educational institution. The location of the facility is not a determining factor.

**SPECIAL ADMISSIONS TESTS** — Tests prepared by or for a particular institution, or State (for State institutions) and administered by the institution, for purposes of determining prospective students' skills and competencies.

**STAFFORD LOANS (FORMERLY GSL)** — (Public Law 89-329, as amended, Public Law 91-95, as amended, Public Law 94-482, Higher Education Act of 1965, Title IV-B; 20 U.S. Code, Sec. 1071-1087.2.) Provides for low-interest loans for students attending nearly 4,600 eligible institutions of higher education in the United States and abroad as well as about 4,300 vocational, technical, business, and trade schools.

**STANDARDIZED ADMISSIONS TESTS** — Tests prepared and administered by an agency independent of any postsecondary education institution, for purposes of making available to prospective students, information about the students' academic qualifications relative to a national sample. Examples are the Scholastic Aptitude Test (SAT) and the American College Testing (ACT).

**SUPPLEMENTARY EDUCATIONAL OPPORTUNITY GRANTS (SEOG)** — (Public Law 92-318, as amended, Public Law 94-482, Higher Education Act of 1965, Title IV, Subpart A-2, 20 U.S. Code, Sec. 1070b.) Federal grants that provide financial assistance to undergraduate students with demonstrated financial need to enable them to attend college. The grants are made directly to institutions of higher education, which select students for the awards. **Note** — Grant limitations are subject to change with revised legislation.

**TEST OF ENGLISH AS A FOREIGN LANGUAGE (TOEFL)** — Standardized test designed to determine an applicant's ability to benefit from instruction in English.

**TRIMESTER** — An academic year consisting of 3 terms of about 15 weeks each.

#### **TUITION AND REQUIRED FEES —**

**Tuition** — Amount of money charged to students for instructional services. Tuition may be charged per term, per course, or per credit.

**Required Fees** — Fixed sum charged to students for items not covered by tuition and required of such a large proportion of all students that the student who does not pay is an exception.

**UNDERGRADUATE** — A student enrolled in a 4- or 5-year bachelor's degree program, in an associate's degree program, or in a vocational or technical program below the baccalaureate.

**UNDUPLICATED COUNT** — The sum of students enrolled for credit with each student counted only once during the reporting period, regardless of when the student enrolled.

**UNITID CODE** — Unique identification number assigned to postsecondary institutions surveyed through the Integrated Postsecondary Education Data System (IPEDS).

**UNIVERSITY WITHOUT WALLS/OPEN UNIVERSITY** — Educational institutions with open admissions policies that have no campus residency requirements and often use nontraditional delivery systems (telecourses, etc.)

**VETERANS ADMINISTRATION EDUCATION BENEFITS (VA)** — Those benefits that are paid for student assistance at approved postsecondary education institutions for three types of beneficiaries: surviving wives and children, discharged veterans, and active armed-services employees in special programs.

**VISUALLY IMPAIRED** — Any person whose sight loss is sufficiently severe to adversely affect educational performance.

**12-MONTH PERIOD** — Any 12-month period used by the institution for reporting purposes. This time period should be consistent among IPEDS surveys and from year-to-year.